This Privacy Statement is issued on behalf of Chartwell Land & New Homes Ltd and Chartwell Land & New Homes (2) Ltd (Data Controllers) who are committed to identifying and addressing the current and future emerging privacy and security risks of holding personal information.

In collecting and storing data, we rely on the lawful purpose being our Legitimate Business Interests

We may collect, use, store and transfer different kinds of personal data about you:

- **Identity Data** includes first name, maiden name, last name, username or similar identifier, marital status, title, date of birth and gender.
- **Contact Data** includes postal/correspondence addresses and address history, email address and telephone numbers.
- **Financial Data** may include bank account and payment card details; salary, income and employment details including information from credit reference or fraud prevention agencies, electoral roll, court records of debt judgments and bankruptcies and other publicly available sources.
- **Transaction Data** includes details about payments to and from you and other details of products and/or services you have purchased from us.
- **Technical Data** includes internet protocol (IP) address, your login data, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform and other technology on the devices you use to access this website.
- **Usage Data** includes information about how you use our website, products and services.
  - We do not collect any special categories of personal data

**SUMMARY:**

<table>
<thead>
<tr>
<th>ACTIVITY / PURPOSE</th>
<th>TYPE OF DATA</th>
<th>LAWFUL BASIS LEGITIMATE INTEREST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Register Client or Vendor</td>
<td>Personal data collected from you or received via your/our Solicitor and/or Estate Agent – including name, address, email, telephone number</td>
<td>Performance of the service required by the client or vendor: for example Marketing Information Property Reservation Newbuild Warranty Legal Formalities</td>
</tr>
<tr>
<td>Process and fulfil transactions</td>
<td>Payment and bank information, transaction history</td>
<td></td>
</tr>
<tr>
<td>Manage client relationships, including communications and customer service</td>
<td>Personal data including past and present address</td>
<td></td>
</tr>
</tbody>
</table>

**INFORMATION WE SHARE**

<table>
<thead>
<tr>
<th>Estate Agent</th>
<th>Solicitors</th>
<th>Warranty Provider</th>
<th>External Contractors</th>
<th>Estate Management Company</th>
<th>Professional advisors, HMRC, regulators and other authorities</th>
<th>External Third Parties</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Performance of the service required by the client or vendor

To comply with the legal formalities (including associated Management Companies)

In response to requests from statutory bodies.

To whom we may choose to sell, transfer, or merge parts of our business or our assets
**DATA SECURITY**

We limit access to your data to those employees, agents, contractors and other third parties who have a business need to know – all will be subject to a duty of confidentiality.

**YOU ACKNOWLEDGE THAT**

The transmission of information (including your personal data) to/from us via the internet is not entirely secure. We cannot completely guarantee the security of information transmitted to/from us via our website or by email.

Whilst the majority of your information is processed in the UK and European Economic Area (EEA), some information may be processed by third parties outside of the EEA.

**HOW LONG WILL WE HOLD PERSONAL DATA**

We will hold personal information for a minimum of six years after completion of each transaction but maybe longer in order to maintain the historical integrity of our data and to comply with such legal or statutory obligations as we may have.

**YOU HAVE LEGAL RIGHTS TO:**

<table>
<thead>
<tr>
<th>Request access</th>
<th>Other:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request correction</td>
<td>Subject to verification</td>
</tr>
<tr>
<td>Request erasure</td>
<td>Subject to legal restrictions</td>
</tr>
<tr>
<td>Object to processing</td>
<td>For Marketing purposes</td>
</tr>
</tbody>
</table>

If you have any questions about this Privacy Statement, including any requests to exercise your legal rights, please contact:

Data Controller  
Chartwell Land & New Homes Ltd  
Unit 5a Fircroft Business Centre  
Fircroft Way  
Edenbridge  
Kent  
TN8 6EN

Email: dataprivacy@chartwellpropertygroup.com  
Telephone: 01883 460460

We reserve the right to update or change our Privacy Policy at any time – your continued use of the Service after we post any modifications to the Privacy Policy will constitute your acknowledgement of the modifications and your consent to be bound by the modified Privacy Policy.

Latest Update: 25.05.18